 Ahmed Nageb Zaki Sheair

**Gender** : **Male**

**DOB : 1/10/1985**

**Marital status** **: Married**

**Place of Birth :** **Egypt**

**Address** :**17 yosef elsdeek street…Tanta.. El Gharbia**

**Mobile** **: 01003009397** – **01015141717**

**Tel** **: 0403401842**

**Qualification :**

**Education : Bachelors of Commerce**

**University : Tanta university**

**Department :** **Business Administration**

**Year of Graduate** **: 2006** **/ 2007**

**Grade** : **Good**

**Work history :**

 **worked at …

\* Auditor in the Ministry of Health ( محاسب في التأمين الصحي)**

**\***  **Secretarial Alalae for import and export \_ Musharraf accounts on financial management \_ and extract Clearance**

**Responsibilities :**

 **\* Comptroller audit of the financial year \_ Revision tenders \_ the Ministry of Health. From (20 /8/2008 ) to (20\_8 \_2011 )

\* Secretarial Prime Board of Directors Alalae Company for Import and Export from (20/9/2011) until now**

**\* Clearing the company extract**

**\* Public relations for the company \_ and receiving delegations and coordination with them and hold exchange trades on behalf of the company commissioned by the company chairman**

**Computer skills :**

**Familiar with computer software and good dealer with Microsoft word , Excel , Internet , Typing English and Arabic with high quality .**