## Email: [sherif\_14775@yahoo.com](mailto:sherif_14775@yahoo.com)

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I’m pleased to send you my resume hope you find it interesting and meet the standards you are looking for.

As my CV demonstrates, I have recorded an outstanding professional growth and have taken giant strides towards firmly positioning myself with one of the most reputed organizations in Egypt. My knowledge in all aspects of Finance, Auditing, and Accounting Management has made me a vital management member in all the organizations I have served.

It is worthy to mention that I would like to be a part of an organization with a dynamic environment that offers potential growth and advancement opportunities.

* I started professional experience with " Nile Engineering & Trading co. ( shams ) "

Which contributed positively to my knowledge, talents and buffing my communication and negotiation skills in both Egyptian and foreign market.

My recent position is Supervisor Financial Analysis & Budget Department

On the leader Crystal designer & manufacturer on all over the world, Asfour Crystal S.A.E., I have great experiences more than 15 years on, Auditing, Financial Analysis, Budget control and analysis of deviations.

I would welcome the chance to work as a part of a dynamic team where I could make a significant contribution while developing my skills yet further. I would be happy to show you a portfolio of my work.

Finally I possess good knowledge in cross-culture differences especially in the pan Arab region which enables me to handle critical and urgent cases that need prompt actions to be taken or meeting deadlines effectively and I have great negotiation and inter-personal skills; I'm result oriented and enjoy working on a team work which I believe you can easily recognize on the interview.

Thank you in advance for your consideration and taking the time to read my resume. I may be reached at my mobile number mentioned above should you desire to contact me. I would be happy to make myself available for a personal interview at your convenience.

**Sherif Mohamed allam**

**Supervisor Financial Analysis & Budget Department**

**sherif mohamed allam**

Cairo, Egypt

Mobile: 011-57845755

[sherif\_14775@yahoo.com](mailto:sherif_14775@yahoo.com)

**objective**

As an ambitious person, My main goal is to build a career in the financial field in a multinational company and through the experience and knowledge necessary to achieve the objectives of the organization, leading to achieve my personal goals .

**Personal INFORMATION:**

* Date of Birth : 14\07\1975.
* Marital Status: Married.
* Military Status: Exempted.
* Nationality : Egyptian.
* Place of Birth: Cairo - Egypt

**Education:-**

* 1997: Bachelor of Commerce, Cairo University.

**Degree**: good **major**: account

**Training courses**

* Studying CMA ( Certified Management Accountant ) PART 2
* IPA ( Institute Of Professional Accountants )
* Training program in FAC (Financial Accountant Certificate's) Final test, with grade: good
* CAME (Center Of Accounting & Managerial Expertise).
* Training program in Financial analysis
* CAME (Center Of Accounting & Managerial Expertise).
* Training program in Estimated Budget
* Bayan International Training & Consulting Co.

**experience**

**I – Budget & Financial Analysis Supervisor; July2011 – Till present**

**Asfour Crystal International Company**

Asfour Crystal is the largest single manufacturer of full-cut lead crystal in the world, as well as one of the biggest chandelier manufacturers in the world, exporting its production to key international markets all over the globe.

The company employs more than 20,000 highly selected employees. Asfour's highly skilled workers use the most sophisticated tools and techniques in the field, most of which have been designed, developed & manufactured within the boundaries of our factory.

**Main Duties and Responsibilities**:

* Overseeing the development of annual budgets on the level of the company and contact managers of activities to guide people to their respective roles in the preparation of their own thing of budgets and provide them with the necessary forms and fill style and dates of submission.
* Compilation of annual budgets on the level of the company's activities and prepare annual cash flow plan and submit those plans to the CFO for review and put his remarks.
* Performance reporting to control spending from the reality of the estimated budget.
* Coordinating the preparation of the budget involving all departments and sections of the company in accordance with the instructions of Chief Financial Officer and building the general plan.
* Weekly reporting comparative statement of cash flows planned and actual.
* Prepare the weekly sales report and analyze deviations from the plan and
* Prepare monthly report to analyze the consistency between production, sales and inventory.
* Prepare monthly report to analyze financial statements and comment on the results and report to the CFO.
* Receive responses of various departments to plan deviations and work together to avoid them in the future.
* **Our achievements**:
* Effectively manage and control the budgeting process
* Helping to reduce the cost by following control methods
* The ability to monitor and control the resources and expenses of the company and make sure to use the correct use
* The ability to coordinate with other departments in the company to do the work effectively

**II – Budget & Financial Analysis Accountant; Oct 2009 –Jun 2011**

**Asfour Crystal International Company**

**Main Duties and Responsibilities**:

* analyze financial data to ratios and indicators to assess the financial and operational reality
* Prepare financial analysis reports to the consolidated financial ratios and indicators and submission to the CFO.
* Prepare a Flexible budget and overhead analysis.
* Analysis of the deviations from the plan and estimate budgets and reporting to chief financial officer to take the necessary corrective actions in coordination with the heads of departments.

**Our achievements**:

* The ability to make recommendations and submit them to the administration with respect

to all matters affecting the company's financial situation

**III – An Internal Auditor; July 2007 –Sept 2009**

**Asfour Crystal International Comp**

**Main Duties and Responsibilities**:

* Internal auditor on wages department to review all the procedures and policies in how to calculate wages and make corrective adjustments
* Review adjustments resigning from work
* Verify the validity of the account dividends on workers

**IIII – An Internal Auditor; Jan 2002 –June 2007**

* **Nile Engineering & Trading co. ( shams )**

Founded in 1957, top dealer and distributor for Miraco \_ Carrier Co. in Egypt, Middle East and Africa continent

**Main Duties and Responsibilities**:

* Review of fixed assets and depreciation and the useful life of the assets
* Review capitalization of projects under implementation
* Equation inventory quantities and value by the pricing policy.
* Review accounts receivable
* The audit of the financial statements and provide feedback
* Review Statement of Cash Flow



**IV– An Accountant; Dec. 1999 – Dec. 2001**

* **Nile Engineering & Trading co. ( shams )**

**Main Duties and Responsibilities**:

* Demonstrate limitations of accounting operations in the general journal and general ledger and deportation to analytical books and ledgers Assistant
* Journal compilation and General Ledger and analytical books a month to prepare and balances to ensure their validity to reach the business results and financial position
* Matching cash held by the Treasurer with installer books daily.
* Prepare monthly statements of accounts to send each of the customers and suppliers for the purpose of emphasis on the safety and health of the balances of these accounts and make the necessary adjustments
* A matching between bank accounts balances records with statements of accounts of these banks and makes the necessary adjustments.

**Our achievements**:

* Ability to supervise the correct application of financial policies and procedures and cooperation to solve the financial problems.

**SKILLS:**

**Computer Skills:**

* Handled accounting transaction on the accounting system
* Excellent Knowledge of MS Windows XP, Vista. Window 7.
* Expert in Excel.
* Excellent Knowledge of MS office 2003, 2007, 2010.
* Very Good knowledge of Internet Explorer, Win fax.
* Very Good knowledge of access and Applications

**Language Skills:**

* Native language Arabic.
* Good command of both written and spoken English.

**Personal Skills:**

* Very Good Communication skills & dealing with people.
* Ability to deal with all persons in the various administrative levels.
* Very Good Planning & Time management.
* Excellent writing skill.
* Excellent Negotiation skills.
* Comfortable to work in teams.
* Quick ability to learn.
* Active team worker.
* Analytical capabilities.
* Excellent ability to work under pressure for extended hours.

**Soft skills:**

* Effective communications skills and the art of dealing with others.
* Strategic thinking (how to manage the future).
* Innovation leadership & self managed team's preparation.
* Teamwork and working in groups skills.
* Presentation & public speaking skills.
* Preparing and writing reports.
* Time management.

**References will be furnished upon request.**