**SAMIR WILLIAM**

**17.ST AGA KHAN- SHUBRA -CAIRO**

**MOBILE : 01225372905 – 01028888963**

**E-MAIL:** **SAMIR-ACCOUNTANT@HOTMAIL.COM**

**OBJECTIV E**

 To work in a more professional and challenging working environment that helps to advance the abilities of financial management and financial analysis. To contribute accumulated knowledge and experience to business.

**EDUCATIONAL QUALIFICATION**

 BSC. Commerce, faculty of commerce, Monofia – university **(MAY /2005)**

 Diploma ( AIE) accounting international electronic , van Holland – university **(March/2011)**

 2 years’ experience “Mohamed Ali Moawad‘s accounting office” **(MAY/2012)**

 Diploma (TTPP) train the trainer professional program, Coptic orthodox Egypt **(AUG/2014)**

**CAREER HISTORY**

 JAN 2015 – TO PRESENT **(TAMAF TOURS )**

 **CHIEF ACCOUNTANT**

**Responsibilities:**

* Prepare monthly management accounts
* Make chart of account for continental company .
* Annual payroll tax calculation
* Intercompany transactions
* Review daily bank reconciliations
* Review weekly suppliers’ payment
* Review monthly property deposit reconciliation

 JUN 2014 – DEC 2014 **(AMAZONIA GARDENIA HOTEL – HURGHADA )**

 **CHIEF ACCOUNTANT**

**Responsibilities:**

* Month end processing, GL journals, review/prepare monthly reconciliations of GL accounts, including accounts adjustment between trust and property syndicate
* Assist in the consolidation of three listed property subsidiaries
* Preparation of year-end tax return
* Accounts payable – processing and payment of invoices by due date
* Debt collection and debtor management
* Bank reconciliation; provide cash flow forecasts /analysis for senior management

 JUN 2013 – JUN 2014 (**CONTINENTAL FOR RESORTS)**

 **SENIOR ACCOUNTNT & AUDITOR**

**Responsibilities**

* Prepare, review and analyses financial statements
* Write and present reports
* Meet with clients on a regular basis to discuss processes, accounts and financial statements
* Manage and train staff for various accounting tasks
* Managed the accounts of our largest international clients

 MAR 2005 – DEC 2012 **(EGYPTO SWISS PRECSION INDUSTRUY ( ESPI))**

 **GENERAL ACCOUNTANT**

**Responsibilities:**

* Prepare a private list of supplier & customers.
* Handle all accounting material and book keeping in the accounting records according to accounting assumption and Egyptian accounting standard.
* Assist in the monthly and quarterly banks reconciliation.

**PRSONAL SKILLS**

 LANGUAGE : ( English - excellent ) .

 COMPUTER : (Microsoft office pro , outlook ) .

 ACCOUNTING SYSTE: Install and deal with a lot of accounting software like

 (Peach tree – quick books – duce easy – one write plus - ERP oracle)

 (Great Plains software – Comsys – ERP SAP).

 HUMAN RESOURCES: Special skills in training and learn the art and science leadership.

**ADDITIONAL CERTIFICATES**

 COMPUTER (Microsoft office excel**)** SCIENTIFIC CENTER OF COMPUTER (SCC).

LANGAUAGE (English – second level**)** ARAB GROUP OF COMPUTER AND LANGUAGE (AGC). ACCOUNTING (Accounting entries are closed budgets) MOHAMED ALI MOAWAD’S ACCOUNTING OFFICE. ACCOUNTING PROGRAM (accounting international electronic) VAN HOLLAND UNIVERSITY. HUMAN RESOURCES PROGRAM (train the trainer professional program) COPTIC ORTHOXOX OF EGYPT.

**REFERENCES**

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| **Name:** |  Mr. : Saad Elmaghawry | Mr. :Walid Abd Elfatah  | Mr : Hany Abd Elrehim |
| **Telephone:** | **01110009860-0102444141** | **(106) 443-8516** | **(100) 167-6700** |
| **Email:** | **saadelmaghawry@gmail.com** | **fc@tamaftours.com** | **fc@continental-eg.com** |
| **Job title:** | **Area financial controller**  | **financial controller**  | **financial controller**  |

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**COURSE AND STUDIES**

 English **(**TOEFOL PRACTICE TEST) .

 Accounting **(**CMA) .

 Graduate Diploma in Accounting costs ( Ain shams university ) .

**INTEREST**



**PESONAL INFORMATION**

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| DATE OF BIRTH | : 8/4/1984 |
| PLACE OF BIRTH | : TALIA – ASHMOON , MONOFIA  |
| NATIONALITY | : EGYPTION |
| MARITAL STATUS | : MARRIED |
| MILITARY STATUE | : VALLEY OF MILITARY DUTY |