**Ibrahim Ismael Khalil**

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* **Career objective:-**
* I hope to join a dynamic and self-esteem organization with potential for future growth and contribution of new ideas, desiring a challenging position in my field and develop my technical experience and academic studies.
* **Educational Background:-**
* Bachelor of Commerce – Tanta University.
* Major: Accounting.
* Cumulative grade: Very Good.
* GPA: 80 %.
* Graduation year: -June 2015.
* **Training Received and Work Experience:-**
* Trained as an accountant at Accounting and Auditing office. (2015-2016)
* Self-Study in selling.
* Got Experience Certificate in Accounting. (2015-2016)
* **Professional Development:-**.
* Accounting Diploma course in Accounting Group.
* International computer driving license (ICDL).
* Human Development courses in Tanta University.
* English conversation course in Modern sciences and Training Institution.
* Communication skills course.
* **Skills and knowledge :-**
* The ability to use Microsoft Word, PowerPoint, Excel, and other applications in both English and Arabic.
* Good in preparing and processing financial statements concerning accounting transactions.
* The ability to persuade and influence others.
* Suggest ideas to enhance the service level offered to the clients.
* Ability to work full time under pressure and learn new tasks quickly.
* Strong Interpersonal, communication and selling skills.
* Ability to adapt to change.
* **Language skills:-**
* Arabic: - Mother tongue.
* English: - good command of both written and spoken with American accent.
* **Personal Data:-**
* Date of Birth: - 01 May 1993.
* Marital Status: - Single.
* Military Service: - Completed.

**(Available upon request)**