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| Aly Fadel Elewii | | Description: Applicant Photo |
| **Mobile:** 01225010913 | |
| **Email:** alyfadel67@gmail.com | |
| Personal Information | | |
| **Gender:** | Male | |
| **Birth Date:** | 11-3-1984 | |
| **Nationality:** | Egypt | |
| **Residence Location:** | Tanta | |
| **Marital Status:** | Single | |

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| Target Job | |
| **Target Job Title:** | Accountant |
| **Job Category:** | Accounting & Audit , Accountant |
| **Job Type:** | Full Time |
| **Experience:** | 5 Years |
| **Career Objective:** | Maintains and balances subsidiary accounts by verifying, allocating, posting, reconciling transactions; resolving discrepancies. Maintains general ledger by transferring subsidiary accounts; preparing a trial balance; reconciling entries. Summarizes financial status by collecting information; preparing balance sheet, profit and loss, and other statements. Avoids legal challenges by complying with legal requirements.  Petty cash custody.  Secures financial information by completing database backups. Protects organization's value by keeping information confidential. Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations. |
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| Work Experience |
| |  |  | | --- | --- | | June 2016 - Till Now | **Accountant** | | **Mecca high Feed poultry** , Food Industries - Egypt | | Maintains and balances subsidiary accounts by verifying, allocating, posting, reconciling transactions; resolving discrepancies. Maintains general ledger by transferring subsidiary accounts; preparing a trial balance; reconciling entries. Summarizes financial status by collecting information; preparing balance sheet, profit and loss, and other statements. Avoids legal challenges by complying with legal requirements.Petty cash custody. Secures financial information by completing database backups. Protects organization's value by keeping information confidential. Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations. | |  |  |  |  |  | | --- | --- | | May 2014 - Jun 2015 | **Accountant** | | **Trans Business For Trading and Distribution** , Sales - Egypt | | Maintains and balances subsidiary accounts by verifying, allocating, posting, reconciling transactions; resolving discrepancies. Maintains general ledger by transferring subsidiary accounts; preparing a trial balance; reconciling entries. Summarizes financial status by collecting information; preparing balance sheet, profit and loss, and other statements. Avoids legal challenges by complying with legal requirements. Secures financial information by completing database backups. Protects organization's value by keeping information confidential. Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations. | |  |  |  |  |  | | --- | --- | | Oct 2012 - Mar 2014 | **Accountant** | | **Etisal international**, Telecommunications - Egypt | | Maintains and balances subsidiary accounts by verifying, allocating, posting, reconciling transactions; resolving discrepancies. Maintains general ledger by transferring subsidiary accounts; preparing a trial balance; reconciling entries. Summarizes financial status by collecting information; preparing balance sheet, profit and loss, and other statements. Avoids legal challenges by complying with legal requirements. Secures financial information by completing database backups. Protects organization's value by keeping information confidential. Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations. | |  |  |  |  |  | | --- | --- | | Jun 2011 - Sep 2012 | **Front office cashier** | | **Regency Plaza**, Hotels and Lodging - Egypt | |  | |  |  |  |  |  | | --- | --- | | Nov 2006 - Jun 2008 | **Accountant** | | **Nagla Travel agency & Cargo**, Travel, Tourism & Hotels - UAE | | Maintains and balances subsidiary accounts by verifying, allocating, posting, reconciling transactions; resolving discrepancies. Maintains general ledger by transferring subsidiary accounts; preparing a trial balance; reconciling entries. Summarizes financial status by collecting information; preparing balance sheet, profit and loss, and other statements. Avoids legal challenges by complying with legal requirements. Secures financial information by completing database backups. Protects organization's value by keeping information confidential. Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations. And closing day by day , week by week and month by month | |  |  | |

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| Education |
| |  |  | | --- | --- | | **Degree:** | Bachelor Degree (Science/Arts), 2005 | | **University:** | Tanta University | | **Faculty:** | Commerce | | **Major:** | Accounting | | **Grade:** | Pass / 50-65% / D | | **Graduation Project:** | Undetermined | | **Project Grade:** | Undetermined | |  |  |  |  |  | | --- | --- | | **Degree:** | High School | | **School Name:** | الجيل المسلم | | **School Type:** | Thanawia Amma (Languages School) | | **Grade:** | Undetermined | |  |  | |

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| Skills |
| - The ability to communicate with persons with special needs. - Understanding the language of signs. - Excellent Communication Skills. - Excellent Presentation Skills. - Excellent Analytical Skills. - Advanced Research Abilities. - Self Motivated. - Able to Work in a group or individually according to the job requirements. - Excellent Leadership Skills. - Ability to communicate clearly and concisely both orally and in writing with people from different backgrounds and different Nationalities. |

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| Courses and Certificates |
| • YAT Professional in Accounting • English Courses level 7 , 8 & 9 • Certificate of accounting & finance in AUC (2010) |

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| Languages |
| |  |  | | --- | --- | | **Arabic** | Native / Mother Tongue |  |  |  | | --- | --- | | **English** | Very Good | |