**Name: Heba Mohammed Shehata**

**Personal Information:**

* Mobile: 01060628417
* Phone number: 0402151286
* Mail: heba.abdalhameed@feps.edu.eg
* Address: Egypt. Elmahalla Elkubra .elgharbia
* Date of birth: 3-7-1993

**Job Objective:** I am presenting this resume to gain a great experience and a full time job considering my work experiences background and my computer skills.

**Employment History & Experience:**

* Human resource and marketing manager at doctors group from April to now.
* Representative of the marketing and management at Jelecom Company for training of engineering from October 2015 to April 2017.
* Training at Central Agency for Public Mobilization and Statistics.

**Education**:

* **Faculty of Economics and Political Science Cairo university**
* Major: statistics Minor: general management.
* Total grade: good Senior: 2015.

**Courses:**

* Computer course ( spss ,Microsoft office ,internet explorer ) in 2013

**Career relative course:**

* Statistical analysis.
* Marketing.
* Human Resource Management.
* Accounting.

**Skills:**

* Mother language: Arabic.
* English: writing, speaking well.
* Computer: Word–Excel- Power point –spss –stata.

**Hobbies and Interests:**

* Reading in English more to improve my language
* Travelling as possible
* Reading books in Arabic
* Dealing with others

**References:**

* Furnished upon request