

Mostafa Mahmoud El-Sayed

23th hassan radwan St. - Tanta - Gharbeia - Egypt

**Email: [Md\_loong@yahoo.com](mailto:Md_loong@yahoo.com)**

**Mobile: 01005590655**

Objective:

Seeking a challenging position in a well established

Company where my skills and educational background can

be applied and further developed.

Education:

\* 2003 Higher Institute For Specialized Technological- Cairo, Egypt.

\* Bachelor of Administrative Information Systems.

Certifications:

\* Certificate Microsoft Excel 2002 From Microsoft.

\* CISCO Certificate of CCNA (**CCNA Exploration: Network Fundamentals**

**Routing Protocols and Concepts - LAN Switching and Wireless** **– WAN's**

**Design**) From "Cisco Networking Academy".

Skills:

Computer Skills:

\* Excellent Knowledge of windows and internet.

\* Excellent Knowledge of MS. Office.

\* Professional in Hardware & Software Maintenance.

Language skills:

\* Native Language Arabic

\* Good in English

Experience:

\* 2 years as an accountant in Lamps Sales Dept. in Elaraby Co.

for Lighting Technology (TOSHIBA El-Araby ).

- Responsible for revise all Master Data " sales data base and structure "

as sales rep. data - customer data - dealer data - sales plans - pricing

plan ..." with responsible before entering on SAP system and share in

entering these data on sap system .

- Responsible for Revise all the dept. Meta data " data about data" , then

share in entering these all data.

- Responsible for entering all Transactions data "Daily data" in all dept.

- Responsible for make all ordering reports from SAP system.

- Share in designing " sales order - ... -and all sales reports " on SAP

system.

\* 4 years as a Network Specialist in Information Technology Dept. in Elaraby Co. for Lighting Technology (TOSHIBA EL-ARABY).

- Back up network data.

- Configure security settings or access permissions for groups or individuals.

- Analyze and report computer network security breaches or attempted breaches.

- Identify the causes of networking problems, using diagnostic testing software and equipment.

- Document network support activities

\* from 7 years and till Now in Mobil Company as a Stations Financial & Administration manager.

Bachelor Project:

Accounting Table by Microsoft Excel.

Personal Information:

\* Nationality: Egyptian

\* Date of Birth: 6\1\1980

\* Marital status: Married

\* Military Status: Exempted

# \*\*\* I’m ambitious and talent active in my work very hard \*\*\*