Mahmoud Hisham Morsy



Personal data:

Date of birth : 23/2/1993

Telephone : 00201007025201

E-mail : mahmoudhesham391@gmail.com**m mahmoudhesh391@gmail.com**

Nationality : Egyptian

Religion : Muslim

Education:

* Bachelors of commerce – Tanta university
* Accounting department
* Arabic section
* Graduating year: May 2014

Skills:

* Computer skills:

Best use of Microsoft Office 2003 / 2007

(WORD, EXCEL, POWERPOINT,OUTLOOK)

* Language skills:
* Arabic : Mother language tongue.
* English : Good

Experience:

* **Sales Representative (6 Months)**

**Pharmaoversies. – Egypt**

Duties & Responsibilities:

* Understanding and promoting company programs.\
* Submits orders by referring to price lists and product literature.
* Giving sales presentations to a range of prospective clients.
* Obtaining deposits and balance of payment from clients.
* Preparing and submitting sales contracts for orders.
* Visiting clients and potential clients to evaluate needs or promote products and services.
* Maintaining client records.
* Answering client questions about credit terms, products, prices and availability.
* Maintained effective working relationship with customers.
* Provide direct customer services by informing them of products and services.
* Promote new products to walk-in customers and record orders.
* **Sales Representative (One Year)**

**El Tarek Automotive – Egypt**

Duties & Responsibilities:

* Understanding and promoting company programs.\
* Submits orders by referring to price lists and product literature.
* Giving sales presentations to a range of prospective clients.
* Obtaining deposits and balance of payment from clients.
* Preparing and submitting sales contracts for orders.
* Visiting clients and potential clients to evaluate needs or promote products and services.
* Maintaining client records.
* Answering client questions about credit terms, products, prices and availability.
* Maintained effective working relationship with customers.
* Provide direct customer services by informing them of products and services.
* Promote new products to walk-in customers and record orders.

Personal skills:

* Quick ability to learn.
* An active team player.
* Ability to work under pressure for extended hours.
* Self confidence.
* Able to develop good relationships with people.
* Co- operate with others and enjoy working teams.
* Ability to use diplomacy and discretion, when giving out information and referring.