**Ahmed Abd Elatty**

AL JAHRA, KUWAIT

+96551168708 / [ahmedmadey1234@gmail.com](mailto:ahmedmadey1234@gmail.com)

# Profile

Highly experienced warehouse supervisor with over 4 years of hands-on experience in effective warehouse shipping and receiving operations. Accurate, responsible, and exceptionally alert to compliance standards and errors. Detail-oriented; possesses strong analytical skills used in effective decision making.

# Experience

**Warehouse Supervisor –** Alkhorayef company for sale, maintenance & repair oil production equipment*, Kuwait*

05/2015 – Present

* Assists Manager in interviewing, hiring, training associates, evaluating performance, rewarding and coaching subordinates
* Assists with the development of written processes and procedures for identifying, tracking, transferring, reporting, and disposing of furniture assets
* Completes plans by establishing priorities; scheduling activities and employees; monitoring progress; revising schedules and resolving problems
* Managing a team of 8-10; hiring; conducting performance reviews; training/coaching; delegating responsibilities Supervising the planning, assigning and direction of all warehouse staff in receiving, stocking, pick/pack and shipment of product for the shift

**Accountant –** Daltex company*, Egypt, AR* 12/2009 – 05/2015

* Act in a consolidations role by compiling and preparing each individual business' P&L, Balance Sheet, and Cash Flow statement by coordinating the collection of data from the respective Finance Department of each International Venture Analyzed and reported deviations between standard equipment costs and actual equipment costs
* Assist the Financial Manager with forecasting, budgeting and ad hoc queries and projects
* Audited financial documents to ensure entries are accurate, appropriately allocated to accounts, and complied with contract and funding guidelines
* Prepared and distributed reports comparing actual to budget on a weekly basis

# Education

**Faculty of Commerce –** Good 2005 – 2009

# Skills

Professional in designing programs on Excel and Visual Basic Experienced MS Word, MS Excel & MS Access User Experienced Microsoft Great Plains