


ESLAM RATEB

Civil Engineer

 6-October City , Giza , Egypt

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 +2 01067904640

• PERSONAL INFO

Date of Birth : 01 / 05 / 1991

Military Service : Finished

Marital Status : Married

• OBJECTIVE

Civil Engineer With 10 Years Of Experience In Performing Construction Engineering Assignments, Worked For El-Rowad El-Arab Company At High Level Projects In Technical Offices, Supervision, Managing Construction Site And Dealing With Contractors And Sub Contractors.

Looking For A Challenging Position To Apply My Skills And Professional Experience Secure The Highest Quality Within Limited Budget To Achieve The Company Goals And Success.

• SUMMARY OF SKILLS

- Strong Leadership And Communication Skills.
 - Excellent Planning, Risk Management And Problem Solving Skills.
 - Ability To Work In Group Or Individually According To Job Requirements.
 - Checking Plans, Drawings And Quantities For Accuracy Of Calculations.
 - Interactive & Fast Enough To Learn New Technologies & Sciences.
 - Expertise With Computers, Internet, Emails And Proficiency In The Latest Versions Of Auto-CAD Systems And Microsoft Offices
 - Coordination Drawings Preparations For All Disciplines.
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• EDUCATION

Obour High Institute For Engineering And Technology

Bachelor Degree In Civil Engineering

Graduation Project : Reinforced Concrete

General Grade : Good

Year : 2013

• PROFESSIONAL EXPERIENCE

- El-Rowad El-ARAB FOR ENGINEERING AND CONTRACTING COMPANY

Dec 2014 – Feb 2016

- **Project #1** : Construction Of 13 Residential Buildings At 10th Of Ramadan
- **Job Title** : Site Engineer
- **Owner** : 10th Of Ramadan City Authority
- **Consultant** : National Research Center
- **Project Description** : Construction of 13 Residential Buildings Each Building 6 Floors And Each Floor 4 Units, Drainage System And Manholes, Electricity Works And Landscape Works.

Feb 2016 - Feb 2019

- **Project #2** : Construction Of 18 Residential Buildings At 6th Of October
- **Job Title** : Site Engineer
- **Owner** : 6th Of October City Authority
- **Consultant** : 6th Of October City Authority
- **Project Description** : Construction of 18 Residential Buildings Each Building 6 Floors And Each Floor 4 Units, Drainage System And Manholes, Electricity Works And Landscape Works.

• **Duties** :

- Supervision Of The Works From Excavation And Concrete Till Finishing Works.
- Make Daily Productivity Plan For Carpenters And Steel Fixers.
- Quantity Surveying For Casting Elements.
- Submitting Inspection Requests (ITRs) For Finished Works To Getting Approval From QA/QC Engineer.
- Preparing Schedule And Progress Reports.
- Coordinate Tasks With Sub Contractors Companies.
- Prepare And Report To The Project Manager Sub Contractors Payments.
- Preparation Of The Project Reports Such As The Daily Reports, Concrete Reports, Follow Up Reports And Clarification Reports.
- Calculating Accurate Quantities For The Project.
- Prepare And Report To The Project Manager Sub Contractors Payments.

Feb 2019 – Feb 2021

- **Project #3** : Construction Of 42 Residential Buildings
- **Job Title** : Construction Manager
- **Owner** : 6th Of October City Authority
- **Consultant** : Engineering Studies And Consultation Center - Faculty Of Engineering In Shubra - Benha University
- **Project Description** : Construction of 42 Residential Buildings Each Building 6 Floors And Each Floor 4 Units, Drainage System And Manholes, Electricity Works And Landscape Works.

Feb 2021 – Jan 2023

- **Project #4** : Construction Of 20 Residential Buildings
- **Job Title** : Construction Manager
- **Owner** : 6th Of October City Authority
- **Consultant** : National Center Of Engineering
- **Project Description** : Construction of 20 Residential Buildings Each Building 6 Floors And Each Floor 6 Units, Drainage System And Manholes, Electricity Works And Landscape Works.

• **Duties** :

- Ensure That The Project Is Delivered On Time According To The Specified Budget And Agreed Standards.
- Check Design Documents With Architects, Surveying Engineers.
- Arriving New Rates For Bill Of Quantities Items.
- Communicate Regularly, Attend Meetings With Clients And Report What Has Been Achieved.
- Preparing And Writing Periodic Reports And Determining Requirements.
- Coordinate Tasks With Sub Contractors Companies.
- Dealing With Any Unexpected Problems That May Occur.
- Preparation Of The Project Reports That Showen The Actaul Progress of the project and follow up the project duration .

- GANOUB ELWADY FOR CONTRACTING

Jan 2023 – Tell Now

- **Project #1** : Construction Of Service Compound
- **Job Title** : Project Manager
- **Owner** : New October City Authority
- **Consultant** : Engineering Research Center
- **Project Description** : Construction Of Service Compound , It Consists Of Commercial Market , Health Unit , Nursery And School Consisting Of 33 Class Rooms .

- **Duties** :

- Planning The Work And Supervising The Purchase Of Materials And Equipment Needed For The Work.
- Managing Staff For The Project And Managing The Construction Site.
- Control Sub Contractors And Inspect Materials And Supervise Quality Control.
- Comparing The BOQ Quantities With The Actual Quantities Depend On The Latest And Approved Drawings To Monitor The Changes Of Quantities If Any.
- Check Schedule And Progress Reports.
- Coordinate Tasks With Sub Contractors Companies.
- check And Report To The Project Manager Sub Contractors Payments.

• SOFTWARE SKILLS

- AutoCAD (2D).
- Microsoft Office (Excel&Word).
- Sap2000&Etabs.

• LANGUAGES

- Arabic, Native Language.
- English, Very Good.

CERTIFICATES AVAILABLE UPON REQUEST