

Mohamed Fawzy El-said Mohamed

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Objective :

Seeking a job that utilizes my skills and educational background through organization which encourage my continuous development, in which I can interact and work efficiently to improve myself .

Education :

- "2015 :2019" - Damanhour University - Faculty of Commerce – Arabic section – Department of Accounting .
- Grade : Good .

Personal Data :

- Nationality : Egyptian
- Date of birth: 3/10/1996
- Military service Status: Completed
- Gender : Male
- Marital status: Single

Work Experience :

- Financial Accountant , Aksa Egypt for Import and Export
 - * Responsible for :
 - Customer accounts, Project accounts, Sales accounts and Inventory.
- “ I worked on Odoo 12 and Odoo 16 “ “ June 2022 – Till now “
- Sales Accountant at Advanced PVC Windows Company in Saudi Arabia “Online”
- “ I worked on SMACC Accounting Software “ “ August 2024 – Till now “
- Auditor at Atwan PVC Company “ “ January 2025 – Till now “
- Financial Accountant , In future company for paints and specialized chemical industries .
 - * Responsible for :
 - 1- customer, supplier and treasury accounts.
 - 2- preparing the monthly value-added declaration, tax returns, income statement, trial balance and balance sheet .
 - 3-Issuing electronic tax invoices and dealing with the digital system .
 - 4-Prepare payroll for employees.
 - 5- Dealing with banks, preparing a bank statement, depositing and cashing checks.
- External marketing , Future company. March ,2021 –June,2022
- Training in an accounting office. March ,2021- April ,2022
- Data entry thurayaa security services March,2019 – January, 2020
June,2016 – July, 2018

Skills

- Language Skills

- Arabic : Fluent
- English : Good

- Computer Skills

- Advanced user of Microsoft Word, Excel, and Powerpoint.
Accounting excel - ERP System .
- Advanced user of E-mail applications and internet.

- Interpersonal Skills

- High communication skills.
- Digital marketing .
- Ability to work under pressure .
- Hard worker and willing to learn new technology .
- Ability to work as effective member in teamwork .
- Self-motivated.
- Leadership skills .
- Excellent research ability .

Certificates :

- **ICDL Training course** (April, 2021 : August,2021)
- **Business english course – conversation English** (April, 2021 : August,2021)
- **General english course** (April, 2021 : August,2021)
- **Human development course** (April, 2021 : August,2021)
- **Commercial excel** Online lectures
- **Training On soft skills and employment skills**
From the ministry of youth and sports (10,December,2016 :15 ,December,2016)
- **Build your business curriculum**
From the ministry of youth and spor (14,November, 2016: 17,November,2016)